



**Special Education Commitment Letter for Peer Mentors
of Special Education Teachers or Experienced Specialists**

To: Special Education Peer Mentor
From: The Office of Professional Development

The Special Education Peer Mentor supports a Special Education staff member new to the St. Vrain Valley School District. The Special Education Peer Mentor may support up to three inductees in a given year. Please complete a SPED Peer Mentor Commitment letter for each inductee.

I, _____, from _____ would like to participate as a Special
(mentor) (school)
Education Peer Mentor for _____ during the 2017-2018 school year.
(Inductee)

I agree to cover the following required elements:

- Meet with the inductee for a **minimum of 8 hours** (*Beginning in August or early September and completed by Apr.27*)
- Provide essential information regarding district processes, procedures and timelines throughout the school year.
- Help inductee use assessment tools, forms, and reports.
- Collaborate with inductee concerning short and long-term planning and/or other services for students with special needs.
- Monitor and support completion of induction requirements
- Provide guidance about professional expectations for behavior and performance.
- Provide the inductee with on-going feedback
- Review "Managing Concussions" PowerPoint with inductee
(http://vrainnet.stvrain.k12.co.us/student_services/healthservices.htm) and flag "Managing Concussion Resources" in the New Teacher Resource folder.

In addition, I agree to:

- **Complete the district Mentor Training course** before the end of the 2017-18 school year. Mentors will receive .5 semester hours professional development/salary credit for completing the course. (*This is only for mentors who have not had the training.*)
- **Document in a log the equivalent of 8 hours of meeting/interaction time with each inductee.** Hours spent at New Teacher Orientation will count towards the total 8 hour commitment.
- Provide an **End-of-Year Reflection** about the mentoring experience.

Upon completion of these expectations, I shall receive (check one):

- ___ \$250.00 (not to exceed 3 inductees)
OR
 ___ .5 semester hour of professional development/salary credit for mentoring (not to exceed 3 inductees)

Signature of Special Education Peer Mentor: _____ Date: _____

Employee ID# of Peer Mentor _____

Signature of Inductee: _____ Date: _____

Deadline for Submission: October 6, 2017 (Return to Linda Lang, LSC)