



Peer Mentor Commitment Letter

To: Peer Mentor
From: The Office of Professional Development

The Peer Mentor supports experienced teacher inductees with 3+ years of K-12 teaching experience. The Peer Mentor may commit to working with up to three inductees in a given year. A Peer Mentor Commitment letter will need to be completed for each inductee.

I, _____, from _____ would like to
(mentor) (school)
participate as Peer Mentor for _____ during the 2017-2018 school year.
(inductee)

I agree to cover the following required elements:

- Meet with the inductee for a **minimum of 8 hours** (*Beginning in Aug. or early Sept. and completed by Apr. 27*)
- Explain building processes and procedures
- Provide guidance about professional expectations for behavior and performance
- Anticipate and provide timely information about annual events, deadlines, and requirements
- Monitor and support completion of induction requirements
- Provide information about school values, beliefs, and customs
- Review district content standards and curriculum
- Help locate course descriptions, syllabi, and assessment tools
- Review "[Managing Concussions](#)" PowerPoint with inductee and flag "Managing Concussion Resources" in the New Teacher Resource Guide.

In addition, I agree to:

- **Complete the district Mentor Training course** before the end of the 2017-18 school year. Mentors will receive .5 semester hours professional development/salary credit for completing the course. (***This is only for mentors who have not had the training.***)
- Document in a **log** a minimum of 8 hours of meeting/interaction time with each inductee. In addition, you must provide your inductee with a copy of the log to satisfy his/her induction requirements.
- Write an **End-of-Year Reflection** about the mentoring experience.

Upon completion of these expectations, I shall receive (check one):

- ___ \$250.00 (per inductee, not to exceed three inductees.)
OR
___ .5 semester hours of professional development/salary credit for mentoring each inductee (not to exceed three inductees)

I may work as a Peer Mentor with up to three inductees. I shall be awarded \$250 per inductee OR .5 semester hours of professional development/salary credit per inductee.

Signature of Peer Mentor: _____ Date: _____

Employee ID# of Peer Mentor _____

Signature of Inductee: _____ Date: _____

Deadline for Submission: October 6, 2017 (Return to Linda Lang, LSC)